



**National Bank of Rwanda**  
**Banki Nkuru y'u Rwanda**

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*Human Resources and Administration Directorate*

**REQUEST FOR PROPOSAL FOR PROVISION OF PHOTOGRAPHY AND VIDEOGRAPHY SERVICES**

**Ref. n°: 17/S /2019-20/OCB/QCBS/BNR**

The National Bank of Rwanda hereby invites eligible bidders to submit their proposals for the provision of photography and videography services.

The request for proposal may be obtained on any working day in the Procurement Division of the National Bank of Rwanda upon presentation of payment proof of a non-refundable fee of ten thousand Rwandan Francs (RWF 10,000) to Account N°1266500010001 Name "BNR Current Account" opened at National Bank of Rwanda.

The technical proposal shall be accompanied by a bid security of an amount indicated in the request for proposal in Rwandan Francs or equivalent in a convertible currency.

Well-printed proposals, properly bound and presented in four copies one of which is the original must reach the Procurement Division of BNR, KN 6 Avenue, 4, second Floor not later than **5<sup>th</sup> December 2019 at 9:30 am** local time. Technical proposals will be opened in the presence of bidders or their representatives who choose to attend at National Bank of Rwanda on the same date at **10:00 am** local time. Late proposals will be rejected and returned unopened. The outer envelope should clearly indicate the tender title.

Done at Kigali, 4<sup>th</sup> November 2019.

**BAZAMBANZA Moise**  
**Manager, Procurement Division**



**IHOGOZA Frances**  
**Executive Director, Human Resources and Administration**